SAI LANGUAGE SOLUTIONS

SCHEDULED INTERPRETING

How to Schedule an Appointment

QUICK START

1 **Log in**

Log in at **sai.interpretmanager.com** or the InterpretManager app.

2 **Appointments**

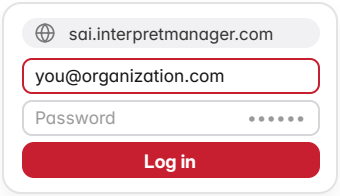
Click **"Appointments."**

3 **Create new appointment**

Click **"Create New Appointment"** and fill in the details marked with an asterisk (*).

4 **Save**

Click **"Save"** and leave the rest to SAI Language Solutions.



CONFIRMATION STAGES

- Appointment received
- Securing an interpreter
- Confirmed interpreter

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