SAI LANGUAGE SOLUTIONS

QUICK START GUIDE

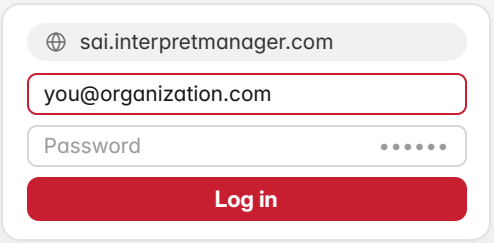
For SAI clients · Quick reference

SCHEDULED INTERPRETING

How to Schedule an Appointment

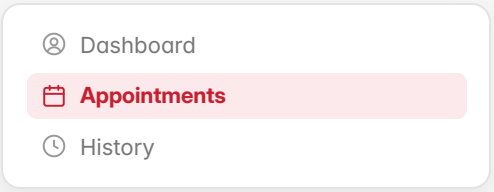
1 Log in

Go to **sai.interpretmanager.com** or open the InterpretManager app.



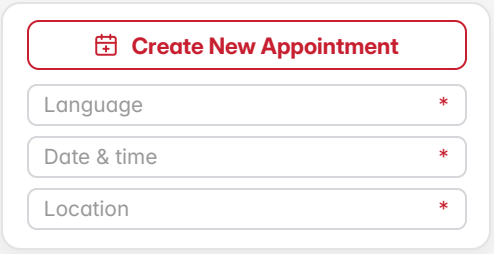
2 Appointments

Click the **"Appointments"** tab in the left column.



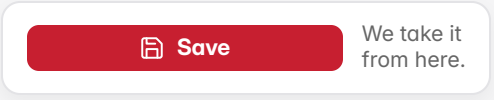
3 Create new appointment

Click **"Create New Appointment"** and fill in the details marked with an asterisk (*).



4 Save

Click **"Save"** and leave the rest to SAI Language Solutions!



SERVICE CONFIRMATION STAGES

1	2	✓
Appointment received	**Securing an interpreter**	**Confirmed interpreter**
We have your request	We're matching your interpreter	You're all set

Prefer your phone? Get the InterpretManager client app

Download on the App Store · Get it on Google Play

Scan to open the client portal

LANGUAGE WITHOUT LIMITS®

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